

## **CERTIFICATE IN DIETETICS (DIETETIC INTERNSHIP PROGRAM)**

### **Admission Criteria for Spring 2017 Match**

Revised November 15, 2016

#### **Eligibility:**

- Completion of a baccalaureate degree and a verification statement from an accredited Didactic Program in Dietetics (DPD) are required prior to internship start date of June 2017.
- Applicants must participate in the Academy of Nutrition and Dietetics' (AND) computer matching process through D&D Digital and the Dietetic Internship Centralized Application Process (DICAS). Applicants must meet the posted deadlines and pay the required fees for both of these in order to apply to our program.
- A separate application fee for SFSU must also be submitted online.
- Recency of coursework - if you completed your DPD program prior to August 2014, then you must re-take a clinical nutrition/MNT course and a physiology course and receive a grade of C or better for both. This ONLY applies to applicants whose DPD verification statement completion date is dated before August 2014. If you completed your DPD prior to August 2014, include the previous and the new grades received in these courses on your DICAS application, or if currently re-taking these courses, provide proof in the DICAS miscellaneous section that you are currently enrolled in those two courses.
- International Students are not eligible for admission to this program.
- A committee composed of dietetics faculty and other members will review the applications based on established criteria.
- Applicants will be notified by D&D Digital if they are matched to the program, and if matched, must accept the match within the published timeframe to be guaranteed their spot.
- Matched applicants must then apply to the University via CSU Mentor. They will enroll as matriculated post-baccalaureate students in unclassified status through the College of Extended Learning (CEL). Any classes that still must be completed for the baccalaureate degree or for the DPD must be completed with a minimum of a "C" grade prior to the program starting.
- Admission to the certificate program does not guarantee admittance into the M.A. in Family & Consumer Sciences degree; however, classes taken in the certificate program can be used to complete M.A. requirements.

#### **Criteria for Selection:**

- Applicant must meet all deadlines for submitting materials and fees to D&D Digital, DICAS, and the program. Late and incomplete applications will not be considered.
- All DPD courses must be completed with a grade of C or better. A minimum overall GPA of 2.7 and a DPD GPA of 3.0 is required. DPD GPA, as well as overall GPA and Science GPA will be evaluated. Admitted applicants generally have much higher GPAs than the minimum requirement.
- Successful applicants typically have significant work/volunteer experience. Dietetics related experience is most valuable, but any experience that would help an intern be successful in an internship will be considered.

- DPD GPA and work/volunteer experience are the criteria that are the most important during the initial review of applications, but all of the following are subsequently reviewed and evaluated.
  - a. DPD coursework grades
  - b. work and/or volunteer experiences in dietetics
  - c. other work and/or volunteer experiences in which the applicant gained skills that would help an applicant be successful in a dietetic internship
  - d. overall undergraduate GPA (and graduate coursework if applicable)
  - e. science coursework GPA
  - f. letters of recommendation
  - g. SFSU personal statement
  - h. phone interview (only applicants who are being considered for admission will receive an e-mail around the second week of March to schedule a phone interview)
  - i. preference may be given to SFSU DPD graduates whose qualifications are competitive with non-SFSU graduates
  - j. other criteria that may be considered include honors, awards, scholarships, second language(s), graduate degree
  - k. any prior communications or interactions with the applicant
  - l. G.R.E. exam is not required

**What is Required After Admission into the Program:**

Admitted interns will need to be cleared by a criminal background check, fingerprinting, and drug screening. Interns will also need to obtain medical clearance to include TB clearance (two-step PPD tests and/or chest x-ray), titers showing MMR and Hepatitis B immunity, a TDap booster within the last ten years, a physical exam, and a flu shot. If you unwilling or unable to satisfactorily complete/meet these requirements.

All DPD courses must be completed with a grade of C or better. If an applicant receives lower than a “C” grade in a DPD required course after admission, the admission can be retracted.

No credit hours will be awarded towards the 1200 required supervised practice hours for prior work experience. All academic coursework is required even if similar coursework has been completed previously in a graduate program.

All interns will be required to purchase and maintain health insurance throughout the internship. The university does not provide health insurance to interns in this program.

Due to the nature of commuting in the Bay Area, access to a vehicle for transportation is required and proof of auto insurance will be required. Interns are encouraged to use public transportation when possible, but all interns must have access to a vehicle throughout the internship as some sites are not accessible via public transportation. If you will not have access to a vehicle for the entire duration of the internship, please do not apply to our program, as this is a requirement.

Financial aid may be available to interns in this program. In the past, students who received financial aid only received enough to cover tuition. Students will have to pay for summer tuition before the first installment of financial aid is given. Applicants must make sure they have adequate finances to pay for all expenses for the internship year, including rent, transportation costs, immunization, background checks, professional

clothing, and anything else related to program costs and personal costs, etc...This program has been eligible for federal loans through FAFSA but not for grants.

**For More Information:**

DICAS

<https://portal.dicas.org>

D&D Digital

[www.dnndigital.com](http://www.dnndigital.com)

CFS/D home page

<http://cfsd.sfsu.edu>

AND information for students/applicants

<http://www.eatright.org/BecomeanRDorDTR/>

*Applicant Guide to Supervised Practice Experience* (available from your DPD Director)